

1. 2. 3. The January 13, 2015 Board meeting was called to order by Supervisor Kupar at 7:37 p.m. at the Community Center. The Pledge of Allegiance was recited. Clerk Johansen called the roll with Supervisor Kupar and Trustees Stutesman, Vandiver, Murphy, and Miller present.

4. Reports:

Highway Commissioner – Sam Gallucci: Highway Commissioner Gallucci appeared by written report which stated untreated salt was mixed with geo-melt to make brine for tanks and trucks to treat roadways. The road crew snowplowed and salted roadways on 1/2, 1/3, and 1/5/2015 throughout Campton Township, the Village of Campton Hills, and Campton Hills in Plato Township due to drifting snow. The Highway District contracted with the Villages of Virgil and Lily Lake to repair and cold patch potholes on I.C. Trail, and in Lily Lake to repair and cold patch potholes on Hanson Road and areas off of Hanson Road. The road crew installed two 2 ½ foot culvert end extensions for a driveway on Campton Hills Road and covered the extensions with gravel. Culverts on Old LaFox Road were inspected for a 2016 road repaving project. Roadways were assessed for drainage problems and potholes. Potholes were repaired with cold patch throughout Campton Township and the Village of Campton Hills. All minor intersections were swept in the Township and Village; all stop signs were checked in the Township and Village on a weekly basis and damaged or missing ones replaced; and culvert permits were checked throughout the Township and Village. The Building B lunch room was rewired, and ongoing maintenance on Township vehicles and equipment was performed in house by Highway District staff.

Assessor – Alan D. Rottmann: Assessor Rottmann stated we are done with the tax appeal hearings and are working on the 2015 quadrennial reassessment.

Solid Waste District – President Jack Berry: Absent.

Financial Report – Louise McKay: Finance Director McKay stated:

- The Build America Bonds interest rebate was wired to the Campton Township Open Space Maintenance money market account on December 18, 2014. This is recorded on the line for Grant Proceeds in the Statement of Revenues and Expenditures.
- The bond interest and principal payments were wired to the Bank of New York Mellon this month on the December 15 due date. The total wire payments of \$2,087,583.77 are included in the Investment Report under the Open Space Tax Receipts account and on the Statement of Revenue and Expenditures under Open Space Debt Service.
- Deposits into the Open Space money market during December included one of the farm license payments. As previously mentioned, the remaining unpaid farm licenses were being tracked. The license payments still outstanding were called and reminded of the December 31, 2014 due date. All license payments were received and deposited by January 7, 2015.
- See the draft Line Item Budget Adjustments updated as of December 31, 2014. This report for this fiscal year lists known or anticipated over budget line items and offsetting under budget line items by fund. Town, Capital Improvements, and Open Space, are within their total budget for the fiscal year. The Road Fund appears that it will be over budget due to an unanticipated equipment repair.

- The final Report of the Kane County River Boat Grant for the Gray Willows barn roof was submitted to Kane County along with the request for reimbursement.
- The levies for the Township and Road District were filed with the County. Levy confirmations were e-mailed to the Township on January 2, 2015 and the confirmations were signed and returned to the County.
- The Finance Director stated she continued to work on the budget for the next fiscal year, and she met with the Highway Commissioner. His budget is in the final draft stage. The Tentative Budget has to be adopted 30 days before adopting the final budget.
- Open Space Program Manager Mertz stated she needs direction about the Open Space budget. J. Kupar stated look at last year's budget and see what is going to be done this year.

Corron Farm Preservation Society Update – Vice Chair Judi Arman: Absent.

Village of Campton Hills – President Patsy Smith: President Smith gave the Village Police Report to Finance Director McKay and stated someone with the Township is needed for the Steering Committee. They need a quorum in order to do a Zoning Ordinance rewrite. Trustee Miller volunteered for the Committee. Patsy added they also need people from the Township for the Joint Environmental Resource Management Committee. Trustee Murphy volunteered for that Committee. J. Miller stated he will ask Matt Strader to join the Committee.

Open Space Program Manager – Lisa Mertz: Open Space Program Manager Mertz stated:

- **Upcoming Events, Programs, and Volunteer Training Workshops –**
 1. Winter Wonders at historic Corron Farm, Saturday, January 24th from 10 a.m. to 3 p.m. This event is put on by the Corron Farm Preservation Society.
 2. Winter birds presentation by the Andrini's, Friday, January 30th at the Community Center at 7:00 p.m. Ten people signed up.
 3. Dragonfly Volunteer Monitors workshop, Friday, February 13th at the Community Center at 6:30 p.m. Twelve people signed up.
 4. Calling Frogs Survey Workshop presented by Pam Otto at the Hickory Knolls Discover Center, Saturday, February 21st 9:00 a.m. St. Charles Park District.
 5. Plants of Concern (rare plants) Monitoring Workshop, March 28th at Morton Arboretum. (There are three known species on Campton Township properties, per Jack Shouba.)
 6. Additional education / Habitat Monitoring Programs pending for: Honey Bees, Native Bees, Butterflies, Animals and Groundwater.
 7. Prairie Fest is scheduled for Saturday September 26th.
- **Inter-Agency Coordination and Collaboration with other Organizations –**
 1. Chicago Wilderness Habitat Project (monitors, assistance for site plan development). This is an established network of thousands of volunteers, staff, scientists, and land managers who partner with local, state, and federal agencies and nonprofit organizations. This is supported by Chicago Wilderness, Conservation Foundation, Illinois Department of Natural Resources, U.S. Fish and Wildlife Service, Audubon Society, Grand Victoria Foundation, and others.
 2. Kane-DuPage Soil and Water Conservation District / USDA – meeting on January 13th. This is mapping and technical resources, community education, and cost sharing opportunities.
 3. Chicago Wilderness Conference, January 30th. This is a regional networking event with local agencies, researchers, and volunteers.
 4. Bird Conservation Network: A meeting with coordinators in February is to be arranged for a monitoring program that includes data preparation for bird habitat enhancement grants.
- **Community Outreach –**
 1. Since January 2014 the Open Space Program e-mailing list has grown from 156 to 232 addresses. The process for group e-mails is now streamlined for sending directly from the Open Space Program office.
 2. Parks and Open Space website - The Program Manager requests to contract with Lisa Youngdahl, the website designer, to provide information technology updates

and security maintenance, and training for fuller utilization of the website by Township staff.

- **Grant Programs – Need to develop eligible projects:**
 1. The ComEd Green Region Program Grants (deadline March 6).
 2. The IDNR (Illinois Department of Natural Resources) Special Wildlife Funds Grant Program:
 - a. Illinois Wildlife Preservation Small Projects Proposal (deadline April 1).
 - b. Illinois Habitat Fund (deadline August 1).
 3. The final report on the 2013 Harley Woods Restoration Grant is due January 30. The Program Manager will work with Witness Tree to prepare the necessary information.

Operations Manager – Tom Serewicz:

- **Town Hall:**
 1. Checked the furnace.
 2. Cleared the sidewalks of snow.
 3. Ordered and received a new solar powered light for the flag pole.
- **Gray Willows:**
 1. Plowed snow.
- **The Community Center:**
 1. Plowed snow and shoveled.
- **The Headwaters Conservation Area:**
 1. Plowed snow and shoveled.
 2. Replaced the trail man hole cover.
 3. Weather proofed the well at Motz.
- **Burlington Park:**
 1. Plowed snow.
 2. Installed Heater.
 3. Framed, insulated, drywalled, and taped garage storage area.
- **Harley Woods:**
 1. Plowed snow.
- **Anderson Park:**
 1. Plowed snow.
 2. Met V. Vandiver regarding turning the basketball court into an ice skating rink for the winter. It requires a \$500 investment.
- **Corron Farm:**
 1. Plowed snow.
 2. Cut/burn piles in the woods.
 3. Met with Winterfest staff to prepare for Winterfest.
 4. The picnic table donated by Kiwanis is at Corron Farm.
- **Poynor Park:**
 1. Closed for the season.
- **Mongerson Park:**
 1. No report.
- **In General:**
 1. Dave and Josh passed the herbicide test.
 2. Heat is off at Motz.

Educational Opportunities at Campton Properties – Trustee Vandiver: No Report.

Gray Willows Planning Committee – Trustee Miller: Trustee Miller stated there is no report this month. We will schedule another meeting.

Joint Environmental Resource Management Committee: No Report.

Supervisor Report – John Kupar: Supervisor Kupar stated:

- **Bull Run Equestrian Center** - He met with the owners of the Bull Run Equestrian Center, Andrea Redmond and William Furgeson. They would like to keep the Equestrian Center

running as a viable entity for many years to come. Part of the strategy to keep the operation going is maintaining pastures for riding, training, and rehabilitation. The owners would like the Township to consider several options for extending their lease of this property that is owned by Campton Township. They propose to purchase another property for the Township in exchange for extending their lease of this property.

- In addition to the above, we had discussions on how the Township and Bull Run can work together to develop equestrian programs for the youth of Campton Township. We agreed we will try and set up an equestrian camp during the summer. I have another meeting with the owners this Saturday where we will start planning for this activity.
- **Headwaters Phase II Wetlands Bank** – We have a meeting with the V3 Companies this Thursday, January 15th, to discuss further development of the Phase II and Phase III wetlands bank. This could add an additional 30 plus wetlands to the Headwaters wetlands bank.

5. Approval of Minutes:

a. Board Meeting December 9, 2014: V. Vandiver moved the Board approve the minutes of the meeting of December 9, 2014. E. Murphy seconded the motion. In a voice vote Supervisor Kuper and Trustees Stutesman, Vandiver, Murphy, and Miller voted aye. The motion passed.

6. Citizens' Comments: Jack Shouba suggested residents be enabled to communicate with Board members by e-mail. Clerk Johansen stated on the Town Board page of the Campton Township web site are found e-mail addresses for the public to communicate with Campton Township Board members. The addresses are:

Trustee Miller: joemiller@camptontownship.com

Trustee Stutesman: tstutesman@camptontownship.com

Trustee Murphy: elizabethmurphy@camptontownship.com

Trustee Vandiver: victoriavandiver@camptontownship.com

Supervisor Kuper: jkuper@camptontownship.com

Jack continued, on Thursday February 5th at 7:00 p.m. he will offer a training seminar at the Community Center to the Board, staff, and residents on the Illinois prairie, woodlands, and wetlands in Campton Township called **"The Good, the Bad, and the Ugly."**

7. Old Business – None.

8. New Business – Presentation and Discussion for Action:

a. Discuss and Act Upon USGS Well Monitoring Presentation: Bob Kay, a geologist and hydrologist with the USGS (United States Geological Survey) presented stating:

1. Water quality data from a 20 foot deep well at Silver Glen and Corron Roads that is unconnected with the Township shows that urbanization affects water quality and quantity. Chloride levels increased greatly from road salt, and ammonia concentrations increased over time. The deeper you go, the lower the concentrations are.

There are two township wells in the western part of the township:

2. At the Headwaters Conservation Area water levels are low in summer due to evaporation, and rise in winter and spring due to snow melt. We see a 12 foot rise in water level from drought to post drought.
3. The Highway District well is in a recharge area. West of Route 47 is the aquifer recharge area of Campton Township. Specific conductance measures how much material is in the water at this site. This indicates high quality water at the Highway District well.

9. Claims and Demands Authorized for Payment:

a. Town Fund - \$3,968.00: J. Miller moved the Board approve the claims and demands on the Town Fund in the amount of \$3,968.00. T. Stutesman seconded the motion. In a roll call vote Supervisor Kuper and Trustees Stutesman, Vandiver, Murphy, and Miller voted aye. The motion passed.

b. Capital Improvement Fund - \$1,761.98: T. Stutesman moved the Board approve the claims and demands on the Capital Improvement Fund in the amount of \$1,761.98. J. Miller seconded the motion. In a roll call vote Supervisor Kubar and Trustees Stutesman, Vandiver, Murphy, and Miller voted aye. The motion passed.

c. Open Space Fund - \$3,275.57: J. Miller moved the Board approve the claims and demands on the Open Space Fund in the amount of \$3,275.57. E. Murphy seconded the motion. In a roll call vote Supervisor Kubar and Trustees Stutesman, Vandiver Murphy, and Miller voted aye. The motion passed.

d. Road & Bridge Fund - \$40,260.08: J. Miller moved the Board approve the claims and demands on the Road and Bridge Fund in the amount of \$40,260.08. V. Vandiver seconded the motion. In a roll call vote Supervisor Kubar and Trustees Stutesman, Vandiver, Murphy, and Miller voted aye. The motion passed.

10. Executive Session – Open Space and Parks Personnel Staffing; Review Executive Session Minutes of December 9, 2014. T. Stutesman moved the Board go into Executive Session to discuss Open Space and Parks Personnel Staffing, to review Executive Session minutes of December 9, 2014, and include Human Resources person, Pam Snyder, and Finance Director, McKay. V. Vandiver seconded the motion. In a voice vote Supervisor Kubar and Trustees Stutesman, Vandiver, Murphy, and Miller voted aye. The motion passed and Executive session began at 9:26 p.m.

11. New Business Cont. - Supervisor Kubar reconvened the regular session at 10:25 p.m.

b. Review and Act Upon Personnel Staffing: J. Kubar moved the Board table acting on Personnel Staffing. T. Stutesman seconded the motion. In a voice vote Supervisor Kubar and Trustees Stutesman, Vandiver, Murphy, and Miller voted aye. The motion passed.

c. Review and Act Upon Approve Executive Session Minutes of December 9, 2014: J. Miller moved the Board approve the Executive Session minutes of December 9, 2014. E. Murphy seconded the motion. In a voice vote Supervisor Kubar and Trustees Stutesman, Vandiver, Murphy, and Miller voted aye. The motion passed.

12. Adjournment: V. Vandiver moved the Board adjourn the meeting. E. Murphy seconded the motion. In a voice vote Supervisor Kubar and Trustees Stutesman, Vandiver, Murphy, and Miller voted aye. The motion passed and the meeting adjourned.

Respectfully Submitted,

Richard Johansen

Clerk