

**1. 2. 3.** The August 9, 2016 Board meeting was called to order by Supervisor Kupa at 7:35 p.m. at the Community Center. The Pledge of Allegiance was recited. Clerk Johansen called the roll with Supervisor Kupa and Trustees Vandiver, Murphy, and Miller present. Trustee Stutesman was absent.

#### **4. Reports:**

*Highway Commissioner – Sam Gallucci:* Commissioner Gallucci stated Dura Patching was completed at Gray Willows (Campton Township Open Space), Anderson and Bolcum Roads, and the Windings subdivision. Asphalt repairs were completed on Hunters Hill Drive at the end of the T, Harvest Lane, and Elodie and Mary Drives. Ditch work was completed and landscaped with soil and seed on Hemlock Drive and the Arbor Creek and Happy Hills subdivisions. Tree trimming was completed on Campton Hills, Fair Oaks, and Oakmont Drives, and Old Burlington, Brown, Wasco, and Oak Ridge Roads. Catch basins were resealed in the Fox Mill subdivision. The road crew picked up storm damage throughout Campton Township and the Village of Campton Hills, all grates and storm drains were cleaned of debris throughout the Township and Village, all intersections were swept in the Township and Village, roadways were assessed for drainage problems and pot holes, pot holes were repaired with cold patch throughout the Township and Village, all stop signs in the Township and Village were checked on a weekly basis and damaged or missing ones replaced, and the road crew checked for the issuance of culvert permits throughout the Township and Village. The Road District repainted stop lines and crosswalks, and roadway edge lines were restriped with white paint, and yellow center lines were repainted throughout the Township and Village. Ongoing maintenance on Township vehicles and equipment was performed in house by Highway District staff. We are starting to fill in the swimming pool at Gray Willows for safety concerns.

*Assessor – Alan D. Rottmann:* Assessor Rottmann stated current assessments were published in the Chronicle. The deadline to appeal assessments is Monday August 15<sup>th</sup>. He is meeting with taxpayers now to see if there are problems with assessments. If you did not receive a notice in the mail your assessment went up 2.84%. J. Kupa asked what will be the build out at Norton Lakes? Answer was he assumes 10 houses a year.

*Solid Waste District – President Jack Berry:* Absent.

*Financial Report – Louise McKay:* Finance Director McKay stated:

- The electronic version of the audit was sent to Speer Financial and receipt of its posting was on EMMA (Electronic Municipal Market Access) was e-mailed to the office. In addition, information was supplied to Speer Financial for the preparation of the Annual Bond disclosure. The Treasurer's Report will be prepared by the next Board meeting to meet the September 30 deadline.
- Kane County Property Tax distribution for July has historically been a smaller distribution. The next large distribution will be in September.
- PMA investments in July generated coupon interest of \$1,108.00; this was credited to the 2005A PMA deposit account. The Federal Farm Credit Bank Note maturing January 5, 2023 mentioned last month settled on July 5<sup>th</sup> and it is now reflected on the investment report.
- There were several calls regarding the Ride in Kane program this month but only one resident completed the registration paper work and enrolled in the program.

- The second quarter payroll and taxes were reconciled. The second quarter payroll tax returns were prepared and submitted on a timely basis.
- The six month grant report for the Kane County River Boat Grant "Save the Dairy Barn at Historic Corron Farm" was completed. There was an aggressive time line to complete the project in August 2016 and the report stated there have been set backs and the project will not be completed in August 2016.
- The total **Town Fund** departments Admin, Assessor, Parks are within their respective budgets except for the unrecorded legal invoice regarding the Plain Cemetery. **Road Fund** expenditures are not matching with the current period budget. For example, the Contractual Road Surfaces has adequate budget dollars but the timing of the budget does not coincide with the expenditure this month. **Capital Improvements Fund** has no expenditures to date this fiscal year but the court repairs at Anderson Park will take all the limited funds available. At this time I am aware of the following line item budget shortfalls: **Town Admin**-Legal Services, **Road**-Culverts, **Open Space**-Building & Improvements, Site Maintenance, and Office Supplies. These items have off setting budget surpluses in other line items except for Town Admin Legal Services and the Corron Farm Dairy Barn restoration.
- J. Kupar stated the funds for Corron Farm are separate from Gray Willows. There is \$400,000 put aside for capital improvements at Gray Willows to move Township staff there. E. Murphy stated we should do an estimate of what the move from Lily Lake to Gray Willows will cost to see if some of the money can be used for other things. J. Kupar stated we can hire an architect to see what the build out is to see how much is needed to move staff to Gray Willows.

*Corron Farm Preservation Society Update – Tom Corron:* Preservation Society President Tom Corron stated:

- The Corron Farm Preservation Society proposes to place Corron Farm on the National Register of Historic Places. They have engaged the firm of McGuire Igleski and Associates, Inc. to conduct preliminary National Register Evaluation and subsequent National Register of Historic Places Nomination of the historic Corron Farm. If it is found to meet one of four criteria a statement of significance will be prepared. Since Corron Farm has been previously landmarked on the Kane County Register of Historic Places, minimal research is expected to be required on the development of the community, architecture, and Corron family. All buildings on the site will be evaluated as contributing or non-contributing to the historic farm under the National Register of Historic Places criteria for evaluation. The firm of McGuire Igleski and Associates will present the nomination to the Illinois Historic Sites Advisory Council for approval prior to submission of the National Register of Historic Places form to the National Park Service for final approval. They expect to submit the final nomination by November 18, 2016 in order for Corron Farm to be considered by the Illinois Historic Sites Advisory Council at their February 2017 meeting. The fees for these services are expected to be \$5,360.00.
- The Prairie Walk for the Cure of Alpha 1 will be Saturday, August 27, 2016 at Corron Farm. We expect about 100 people. There will be the walk and tractor rides with the "people mover" then.
- The carriage's restorations are in progress and we expect both of them at Prairie Fest.
- A Board meeting of the Preservation Society will be tomorrow night.
- The Preservation Society will have a fund raiser this fall, probably at the Neal Anderson farm.

*Village of Campton Hills – President Harry Blecker:* Absent.

*Operations Manager – Tom Serewicz:* Operations Manager Serewicz stated:

- At **Anderson Park** they did mowing and weed whacking, herbicided the trails and ballpark fences, rebuilt and cemented the culvert splash rocks, dug test holes at the tennis courts, and painted the parking lot lines.
- At **Burlington Park** they mowed and weed whacked, and had a fire inspection.
- At the **Community Center** they mowed and weed whacked, sprayed for bees, and fixed the exterior lights.
- At **Corron Farm** they mowed and weed whacked, pruned the eastside trees, mowed trails, and herbicided around the building.
- At **Gray Willows** they mowed and weed whacked, pruned trees on the trail, completed the asphalt trail, painted the horse barn ceiling, brought mulch to the caretaker's house, and mowed trails.

- At the **Headwaters Conservation Area** they mowed and weed whacked, herbicided the dog park, horse corral, and parking berms, pruned the tree line north and east, and painted the parking lot lines.
- At the **Harley Woods: Torchy Property** they mowed and weed whacked, fixed the split rail fence, and painted parking lot lines.
- At **Poynor Park** they mowed and weed whacked, herbicided the ball fields, parking lot, and dog pens, and mowed trails.
- At **Town Hall** they mowed and weed whacked, repaired rotten boards, painted parking lot lines, and cut a dead tree down.
- **In General**, he met and scheduled Trillium Dell at Corron Farm; met and got a quote on tennis court excavating, drainage, and resurfacing; got a quote on a fire alarm at Burlington Park; set up dog fest at Gray Willows; investigated drain tile at Poynor Park; met with Shelby about grapes and maintenance at Gray Willows; called the bee keeper about the bee swarm at the corn crib at Corron Farm; and the community service people are working.
- J. Kupar stated use willow trees to absorb moisture at the tennis courts. T. Serewicz said there is water under the ground. We need to put in drain tile.

*Natural Resources Monthly Report – Josh Nelson, Ecological Restoration Technician:* Ecological Restoration Technician Nelson stated:

- Projects Completed/Ongoing –
  1. A significant portion of time was sent on control of sweet clover, rag weed, and other assorted weeds.
  2. Worked with Justin Gray as he began work on his Eagle Scout project at Gray Willows barn. The interior has been deep cleaned and trip hazards have been fixed. The next task will be the ramp on the south side. He is working on blue prints and fund raising.
  3. Planning and preparations for dog days of summer have gone well, and the actual event went well. The biggest feedback has been when will Gray Willows be open.
  4. Continued efforts have been placed on training seasonal staff. Lauren passed her herbicide operator test with 91%. Congratulations also are in order for Micky who was accepted into the University of Colorado Environmental Science program.
  5. A snake study is in progress. At this time there is no data to report. The study will continue into the fall.
  6. Lauren has been conducting an insect study as part of her schooling. Data will be compiled at the conclusion of the study.
  7. Preservation of oak saplings by marking and trimming has been done at Corron Farm, Gray Willows, and Harley Woods.
  8. Lauren and Micky assisted Operations with moving donated equipment and materials to the shop.
  9. The Native Garden at Corron Farm is coming in very well. Thank you to Jen Milakovic for her continued volunteer service in helping maintain it. Identification signs will be installed soon.
  10. Time was spent assisting Operations staff as needed.
  11. Through the combined effort of Operations and Natural Resources staff a fair amount of trees along trails have been pruned back.
- Upcoming –
  1. Continued weed control will focus on Ragweed and any remaining sweet clover.
  2. Trimming of trees along trails will continue.
  3. Wildlife studies will continue.
  4. We will be coming into the busy season for Scouts working on their Eagle projects.
  5. Preparations are beginning for burn season.

*Educational Opportunities at Campton Properties – Trustee Vandiver:* Trustee Vandiver stated:

- The “Dog Days of Summer” event at Gray Willows went great. Tom and Josh worked well. We had about 150 to 180 people. One dog got stung. The Veterinarian on site took care of that. All the dogs got along well. The Sherriff got a call for his canine unit to go to the Forest Preserve in Carpentersville on a call. They came back to Dog Days and continued their good work here. Let’s make the Dog Days of Summer an annual event.
- With school starting she suggested we ask middle school and high school science teachers to develop activities for students in our parks.

*Gray Willows Planning Committee – Trustee Miller:* Trustee Miller stated:

- The Public Comment period on V3's wetland plan expired. V3 submitted minor revisions to Army Corps and are awaiting approval.
- We planted grapes at the caretaker's house using trellises for the grapes.
- We will come up with a plan for how to open Gray Willows.
  1. Tom Serewicz asked can we have Gray Willows open by 2018? There was interest expressed by people at Dog Days.
  2. J. Kupar stated starting next year things will pop at Gray Willows.

*Website Improvements Report – Tom Stutesman:* Absent.

*Supervisor Report – John Kupar:* Supervisor Kupar stated:

- I am working with Lisa DiChiera, Director of Advocacy for Landmarks Illinois, to help develop a strategy to obtain funding for the roof replacement of the Corron Farm dairy barn. She is meeting with the Skyline Council Group tomorrow to discuss this issue. She has several corporate clients that she will approach for potential donors. In addition, she will research what grants or other funding mechanisms are available for this project. She indicated that the council has several construction companies that donate engineering services, equipment and personnel for similar projects.
- I am working with Pat Kennedy of the V3 Companies to see if there is an innovation approach to support the Township's Natural Areas Program Management. The Gray Willows Wetlands Bank construction and wetlands restoration will take several years to complete. Engineering, Resource Management and Maintenance Resources will be applied to this project. The concept would be to access/piggyback on V3 resources to help manage other natural areas in the Township's Open Space Program during the construction and maintenance phase of the Gray Willows project. Funding, in part, can be accessed from wetlands credit sales. Pat and I will meet in the next two weeks with his staff.
- The Interagency Review Team (USACOE, USEPA, USFWS) met at the Gray Willows Farm on August 3<sup>rd</sup>, 2016. The purpose was to review the Gray Willows Wetland Mitigation Bank Plan and the upland credits in terms of numbers and value. The stream enhancements suggested by V3 were approved by the USEPA. V3 believes the Gray Willows Wetland Mitigation Bank Plan will be approved before the end of the year. The Headwaters Black Berry Creek Wetlands Mitigation Bank expansion will be approved before Gray Willows.
- The execution of the CBS Wetlands Conservation Easement to the Township was delayed due to scheduling conflicts. The meeting has been rescheduled for either August 25<sup>th</sup> or August 26<sup>th</sup>.
- The Township received the 2<sup>nd</sup> quarter reports for both the Headwaters and the Gray Willows mitigation Banks. In a change in accounting procedures all expenditures, contractor's application for payment, and checks for the Gray Willows Mitigation Bank will be countersigned by Campton Township. There were no wetlands credits sold during this period.

## **5. Approval of Minutes:**

*a. Board Meeting July 12, 2016:* E. Murphy moved the Board approve the minutes of the meeting of July 12, 2016. J. Miller seconded the motion. In a voice vote Supervisor Kupar and Trustees Vandiver, Murphy, and Miller voted aye. Trustee Stutesman was absent. The motion passed.

**6. Citizens' Comments:** Tom Corron stated a person was stung by a bee at Corron Farm today. Lee Strom asked is there an epic pen at Corron Farm for bee stings? Tom Serewicz said there is Benadryl at Corron Farm. J. Kupar stated we should also have a defibrillator and training for it. Tom Serewicz said staff is trained in CPR. J. Kupar stated the direction to staff is to get the prices for epic pens and a defibrillator and the training on them. Tom Serewicz said if we get a defibrillator we should have it on the truck.

## **7. Old Business – Presentation and Discussion for Action:**

*a. Review and Act Upon Court Repairs for Anderson Park:* J. Kupar stated let's plant willow trees at the tennis court site to take up the moisture that is undermining the tennis courts. Tom Serewicz said in the dormant season the willow trees will not be sucking up water. J. Kupar said let's go to Trotter engineering to see if he can solve this issue. E. Murphy moved the Board table this agenda item. J. Miller seconded the motion. In a voice vote Supervisor Kupar and Trustees Vandiver, Murphy, and Miller voted aye. Trustee Stutesman was absent. The motion passed.

*b. Review and Act Upon Recommendations for Plain Cemetery property (prior: Review and Act Upon Campton Township Cemetery recommendation for the abandoned Plain Cemetery):* J. Kupa stated we have a legal opinion from Township Attorney Britz. The Cemetery Association is not interested in maintaining the cemetery. J.J. Hamer, Campton Township Cemetery Association President, stated the association does not have funds to maintain it. J. Kupa stated the Township has no interest in the cemetery. J.J. stated the Cemetery Association can help pay the legal bill. Lee Strom stated he wanted to continue the conversation he had with Dexter Norton and Vern Abrahamson. Six of the 15 burials were of the Walker family. J. Kupa said you can form a cemetery association. J.J. said the best solution is to keep it in our Cemetery Association. J. Kupa said as a Township we have no interest. I would like for the Cemetery Association and Lee Strom to work out an agreement to solve this. See if the two of you can work out how you can share expenses. J. Miller moved the Board remove agenda item 7.b. from the agenda. E. Murphy seconded the motion. In a voice vote Supervisor Kupa and Trustees Vandiver, Murphy, and Miller voted aye. Trustee Stutesman was absent. The motion passed.

*C. Review and Act Upon Trillium Dell Recommendations for Corron Farm Dairy Barn:* J. Kupa asked what is the real cost here? We take off the \$36,500 that can be delayed, or not done, from the \$163,150 and we end up with \$126,650. Tom Serewicz said we look at things being done that equal \$126,650. J. Kupa asked how much above \$100,000 are we responsible for? Tom Serewicz said \$26,650. But see the period wood we have, and labor the Township supplies, and lodging for workers, the price should wiggle down. The main house at Gray Willows is where the Trillium Dell workers will lodge at. J. Kupa said we split this 50/50 between the Township and the Corron Farm Preservation Society. The \$26,650 that is above the \$100,000 we split 50/50 or \$13,325 each. J. Miller moved pending receipt of confirmation of 50/50 sharing of the \$26,650 cost from the Corron Farm Preservation Society, Campton Township will pay ½ share of \$26,650 for repair of Corron Farm barn. The motion was seconded by E. Murphy. In a roll call vote Supervisor Kupa and Trustees Vandiver, Murphy, and Miller voted aye. Trustee Stutesman was absent. The motion passed.

Trustee Vandiver left the meeting.

## **8. New Business – Presentation and Discussion for Action:**

*a. Review and Act Upon Cub Scout Pack #165 Rocket Launch Event at Poynor Park October 15, 2016 or October 16, 2016 (rain date):* J. Miller moved the Board approve the Special Use Permit applied for by Cub Scout Pack 165. E. Murphy seconded the motion. In a voice vote Supervisor Kupa and Trustees Murphy and Miller voted aye. Trustees Stutesman and Vandiver were absent. The motion passed.

*b. Review and Act Upon Cub Scout Pack #801 Rocket Launch Event at Poynor Park October 23, 2016:* E. Murphy moved the Board approve the Special Use Permit applied for by Cub Scout Pack #801. J. Miller seconded the motion. In a voice vote Supervisor Kupa and Trustees Murphy and Miller voted aye. Trustees Stutesman and Vandiver were absent. The motion passed.

*c. Review and Act Upon Heritage Crystal Clean Family Outing at Corron Farm September 30, 2016:* J. Miller moved the Board approve the Campton Township Property Use and Event Agreement for the Heritage Crystal Clean Event. E. Murphy seconded the motion. In a voice vote Supervisor Kupa and Trustees Murphy and Miller voted aye. Trustees Stutesman and Vandiver were absent. The motion passed.

*d. Review and Act Upon 2016 Prairie Walk for the Cure of Alpha-1 at Corron Farm August 27, 2016:* E. Murphy moved the Board approve the Alpha-1 Foundation 2016 Prairie Walk for the Cure of Alpha-1 Event Agreement. J. Miller seconded the motion. In a voice vote Supervisor Kupa and Trustees Murphy and Miller voted aye. Trustees Stutesman and Vandiver were absent. The motion passed.

*e. Review and Act Upon Placing Corron Farm Homestead on the National Registry of Historic Places:* J. Miller moved the Board state it supports and approves placing the Corron Farm Homestead on the National Registry of Historic Places. E. Murphy seconded the motion. In a voice vote Supervisor Kupa and Trustees Murphy and Miller voted aye. Trustees Stutesman and Vandiver were absent. The motion passed.

*f. Review and Act Upon Gray Willows Drive Improvements:* J. Miller moved the Board give the Supervisor authority to approve the expenditure pending discussion with the Highway Commissioner. E. Murphy seconded the motion. In a roll call vote Supervisor Kupa and Trustees Murphy and Miller voted aye. Trustees Stutesman and Vandiver were absent. The motion passed.

## **9. Claims and Demands Authorized for Payment:**

a. *Town Fund \$4,112.54*: E. Murphy moved the Board approve the claims and demands on the Town Fund in the amount of \$4,112.54. J. Miller seconded the motion. In a roll call vote Supervisor Kubar and Trustees Murphy and Miller voted aye. Trustees Stutesman and Vandiver were absent. The motion passed.

b. *Capital Improvement Fund \$ -0-*

c. *Open Space Fund \$79,530.45*: J. Miller moved the Board approve the claims and demands on the Open Space Fund in the amount of \$79,530.45. E. Murphy seconded the motion. In a roll call vote Supervisor Kubar and Trustees Murphy and Miller voted aye. Trustees Stutesman and Vandiver were absent. The motion passed.

d. *Road & Bridge Fund \$123,332.69*: E. Murphy moved the Board approve the claims and demands on the Road and Bridge Fund in the amount of \$123,332.69. J. Miller seconded the motion. In a roll call vote Supervisor Kubar and Trustees Murphy and Miller voted aye. Trustees Stutesman and Vandiver were absent. The motion passed.

**10. Executive Session – Personnel, Review Executive Session Minutes of June 22, 2016, and July 12,**

**2016**: J. Kubar moved the Board go into Executive Session for the purpose of reviewing Executive Session minutes of June 22, 2016 and July 12, 2016. J. Miller seconded the motion. In a voice vote Supervisor Kubar and Trustees Murphy and Miller voted aye. Trustees Stutesman and Vandiver were absent. The motion passed and Executive Session began at 9:47 p.m.

**8. New Business Continued**: Supervisor Kubar resumed the regular session at 9:55 p.m.

*g. Review and Act Upon Approve Executive Session Minutes of June 22, 2016 and July 12, 2016*: E. Murphy moved the Board approve the Executive Session minutes of June 22, 2016 and July 12, 2016. J. Miller seconded the motion. In a voice vote Supervisor Kubar and Trustees Murphy and Miller voted aye. Trustees Stutesman and Vandiver were absent. The motion passed.

**11. Adjournment**: J. Miller moved the meeting be adjourned. E. Murphy seconded the motion. In a voice vote Supervisor Kubar and Trustees Murphy and Miller voted aye. Trustees Stutesman and Vandiver were absent. The motion passed and the meeting adjourned at 9:60 p.m.

Respectfully Submitted,

Richard Johansen

Clerk