

1. 2. 3. The August 12, 2014 Board meeting was called to order by Supervisor Kupa at 7:35 p.m. at the Community Center. The Pledge of Allegiance was recited. Clerk Johansen called the roll with Supervisor Kupa and Trustees Vandiver, and Murphy present. Trustee Stutesman arrived shortly after roll call.

4. Swear in Joe Miller, Trustee Appointed to Fill the Unexpired Term of Trustee Greg VanZandt: Clerk Johansen swore in Joe Miller as Trustee to fill the unexpired term of Trustee Greg VanZandt.

5. Reports:

Highway Commissioner – Sam Gallucci: Commissioner Gallucci appeared by written report which stated road and drainage projects were completed that consisted of digging out culvert ends, culvert openings, replacing culverts, catch basins and 3" to 4" drain tiles. Soil and seed was used to shape ditches for the installation of landscape matting and rip/rap. Shoulder gravel and landscape work was completed on Sunset, Phar Lap, Pathfinder, Campton Hills, Fox Bend, and Chaffield Drives; Johnson and Ridgeline Roads; Foxtail Circle; White Fence Way; and Northern Dancer Lane. Dura Patching was completed on the Splitrail Subdivision and Long Shadow Lane. Slurry sealing was completed on Cutwood, Dairyherd, Hoeweed, Prunetree, Old Farm, Splitrail, and Longshadow Lanes; Splitrail, Sundance, and Barnside Courts; and White Fence Way. Shoulder gravel was applied to Beith, Anderson, Denker, and Whitney Roads. Excess stones were swept up and roadways cleaned from the Dura Patching projects in Campton Township and the Village of Campton Hills. All grates and storm drains were cleaned of debris throughout the Township and Village. All yellow center lines were repainted throughout the Township and Village. Storm damage was cut down and chipped throughout the Township and Village. All minor intersections were swept in the Township and Village. Roadways were assessed for drainage problems and pot holes. Pot holes were repaired with cold patch throughout the Township and Village. Culvert permits were checked throughout the Township and Village. Trash was picked up along numerous roadways throughout the Township and Village. All stop signs in the Township and Village were checked on a weekly basis and damaged or missing ones replaced. Chipping and sealing was completed on Pouley Road in July. Driveway repair at the Lily Lake Offices was done for the Village of Lily Lake. Ongoing maintenance on Township vehicles and equipment was performed in house by Highway District staff.

Assessor – Alan D. Rottmann: Assessor Rottmann stated he turned in the assessment rolls in June, they were published in July, the filing deadline for appeals is the end of August, after that is the Board of Review hearings, and then begins the quadrennial reassessment.

Solid Waste District – President Jack Berry: No Report.

Financial Report – Louise McKay: Finance Director McKay stated:

- the yearly audit is complete and the bound Financial Statements and the Auditor's Communication to the Board were in your packets last month. Mr. Fred Lantz, Sikich Partner-in-Charge of Government Services, will be at the Board meeting tonight to discuss the contents of these documents. The Treasurer's Report will be complete by the end of this week. That completes the last financial filing required by September 30th.
- The investment report reflects the purchase of a \$250,000 Federal Farm Credit Bank note, maturing on 6-30-2020. There were two certificates of deposits purchased with an August 1st settlement date. Subsequently, the certificates of deposits will be reflected on next month's

Investment Report. Trustee, and Certified Public Accountant, Murphy and I have been discussing investment options with PMA to invest the remaining funds.

- Town Fund expenditures in total are within budget. However, there is a timing difference between the actual expenditure and the budget. Specifically, the annual water study expenditure was budgeted for September but occurred in July. Also, Park department wages are currently running over budget. This issue will be reviewed with Park's staff to determine if this will be an ongoing issue.
- Road & Bridge had overages due to unanticipated equipment repairs and the timing of the expenditure of road resurfacing paid in July but budgeted for August. It is anticipated Road's equipment repairs and repair parts will be over budget by approximately \$10,000 before all repairs are complete.
- Open Space and Capital Improvements are both within budget. There is a timing difference in the expenditure and budget for the new barn roof at Gray Willows but the project to date is on budget.
- Kane County received a grant for a study of the Ride in Kane program. The main goal of the study is to determine sustainable funding for the program. A survey meeting of all the sponsors occurred on July 29th to gather information for the consultant's study.

Corron Farm Preservation Society Update – Vice Chair Judi Arman: Vice Chair Arman stated

- the pig roast was a big success. They raised just short of \$10,000 including a \$1000 donation. They are going forward with tarps on the dairy barn to stop the roof from leaking. They don't know if they will do a pig roast next year. They are thinking about a wine and cheese tasting at a vineyard.
- **They had a speaker at the last Preservation Society's meeting about the Ingalls family. Laura Ingalls (Wilder - married name) was the author of the Little House on the Prairie books about her pioneer life. The Corron family had interactions with the Ingalls family when the Ingalls lived in Campton Township. Charles Phillip Ingalls (mother – Caroline) bought vegetables from the Corrons. A couple women on the Preservation Committee got information about this. Lucinda Corron preserved everything. The Ingalls property was north of Corron Farm towards Plato Township. The Sternbridge property has a graveyard where some members of the Ingalls family are buried. Judi Arman thanked Campton Township for our continued support.**

Village of Campton Hills – President Patsy Smith: Absent.

Open Space Program Manager – Lisa Mertz: Open Space Program Manager Mertz stated:

- Open Space staff is moving into their **new offices at Gray Willows**, and everything will be up and running soon. Thanks go out to Operations Manager Serewicz and his staff for refurbishing the house and transforming it into office space. Thank you to Trustee Murphy for donating office furniture and file cabinets. Thank you to Mark Rake for setting up the IT equipment, transferring electronic files, and for his ongoing assistance with various other IT issues. Once we acquire more furniture, fixtures, and supplies for the new offices, we'll host an open house for all to see.
- The Township is fortunate to have several more **Eagle Scout candidates** offering to do their projects on our sites. Tom Serewicz, Josh Nelson, and I have a team approach for assisting Eagle Scouts in designing their projects. We set up on-site meetings in which all three of us are available to contribute to the scout our different areas of expertise at the same time. Projects currently being developed include rain gardens at Anderson Park, and a new Kiosk at Corron Farm. The installation of a flagpole at the Gray Willows campsite is still on hold.
- Many staff hours have been put into **managing invasive weeds**. In the past month, Parks and Open Space staff worked approximately 130 hours to cut sweet clover from Anderson and Poyner Parks, and Corron Farm. In coming weeks we will consult with natural areas restoration companies and agencies to determine if there are more progressive means for controlling invasives next year. In addition to the prairies, we have been weeding some of our more visited locations, including the playground, and overlook areas at Headwaters, and the woodland trail and picnic area at Corron Farm.
- An e-mail blast was sent to past and potential **Prairie Fest performers, vendors, exhibitors, volunteers, etc.** We reminded them of the date (Sat. Sept. 20) and requested their assistance in preparing for this year's big event. Several people have replied with offers, and more direct

coordination with them and many more will begin this coming week. Trustee Vandiver and Joni Kupar have offered to assist us with the planning and preparation process.

- We have collected samples of **Property Use Applications and Event Agreements** from other organizations and will use these to prepare standardized forms for the Township. This will not only expedite the application and review process, it will also provide more assurance to both the Township and the permittees that all necessary information is covered.
- Trustee Joe Miller stated there are **grants for up to \$200,000 for creating bee habitat** because of devastation of bee habitat.

Operations Manager – Tom Serewicz: Operations Manager Serewicz stated:

- At **Gray Willows** the new roof on the horse barn is completed; the lower barn roof has been painted to match the new roof; the move to the new Open Space offices is completed; the split rail fence has been installed in front of the new offices; trees have been pruned; and silt removed from the bridge.
- At the **Headwaters Conservation Area** sweet clover has been cut (32 hours); trails herbicided; trees on the trail pruned; and the dog pen service gate completed.
- At **Anderson Park** parking lot bumps were installed; a sink hole in the parking lot repaired; trees pruned on the trail in the woods; sweet clover cut (7 hours); and weeds herbicided.
- At **Corron Farm** 4 pair of new shutters were installed; the picnic area swept; sweet clover cut (1 hour); quotes were obtained on the water leak; and broadleaf weeds were herbicided.
- At **Poynor Park** mowing was completed; broadleaf weeds herbicided; the fields swept; and sweet clover cut (34 hours).
- At **Burlington Park** the concrete pile was removed to the dumpster.
- At **Harley Woods** mowing and weed whacking was completed.
- **In general** CPR training is completed; the fire extinguisher serviced; all parks and trails mowed; and the Lily Lake Park mowed.

Finally, after the barn roof was completed at Gray Willows, Neal Anderson had time left on the lift so he used it to install the tarp on the Corron Farm barn roof. This will protect the barn from the elements while work is done to preserve the barn. Also funds are available for the caretaker's house roof. It is a budgeted item. We will take delivery on the new dump truck on Thursday. J. Kupar stated let's get the lightning rods back up on the Gray Willows barn.

Educational Opportunities at Campton Properties – Trustee Vandiver: Trustee Vandiver stated there is nothing this month. The first year goal was scouts. The second year goal is science teachers.

Joint Environmental Resource Management Committee – Rob Linke, John Kupar: Trustee Joe Miller spoke for the Committee stating there was no meeting this month.

Supervisor Report – John Kupar: Supervisor Kupar stated:

- He, Jack Shouba, and Lisa Mertz hosted a tour of Gray Willows for residents of Winchester Way. We toured the northern and southern portions of the farm and inspected the interior of the Gray Willows barn. The tour was well attended by the residents. He thanked Dave Corron for helping out on this tour.
- He met with Mary Ann and Faith Fessenden along with Faith's husband, John, to discuss the future of the farm and continued use of the life estate. Both Mary Ann and Faith are starting to plan for the time when Mrs. Fessenden will not continue to exercise her life estate. We discussed the following:
 1. Maintenance of the main house.
 2. Items in the estate the Township may want such as records, paintings, etc.
 3. The timing of the life estate.
 4. We will meet again the later part of August to continue these discussions.
- **The Gray Willows barn roofing project is complete.** We installed steel roofing over the main structure. The roofing over the office area was in excellent condition so it did not have to be replaced. We painted this area to match the main roof. **The project looks great thanks to Neal Anderson, Ryan Anderson, Keith Anderson, and Ben Feruicks.**
- We welcome Joe Miller as our new Trustee. Joe is a biologist, having graduated from New College of Florida. He is co-founder and CEO of Cosagen Bioscience. Joe and his family live on Barnside Court in Campton Hills.

- He met with County Board members Barbara Wojnicki and Drew Frasz, and Campton Hills President Patsy Smith last week to discuss the land development known as the Bluffs of St. Charles. The developer, Avanti Properties Group out of Winter Park, Florida, wants the City of St. Charles to annex 96 acres east of Brundidge Road. The current concept plan being presented to St. Charles is the construction of 285 houses on 98 acres. This is high density housing. What is more disconcerting is that this will allow developers the opportunity to annex additional acreage to the west, with the potential of additional high density housing. We are working on a strategy to convince the City of St. Charles to decide against annexing this property.

6. Approval of Minutes:

a. Board Meeting July 8, 2014: T. Stutesman moved the Board approve the minutes of the Board meeting of July 8, 2014. E. Murphy seconded the motion. In a voice vote Supervisor Kubar and Trustees Stutesman, Vandiver, and Murphy voted aye. Trustee Miller abstained because he was not a Board member at the meeting of July 8, 2014. The motion passed.

7. Citizens Comments: Dennis and Denise Biermann spoke on behalf of Biermann Music stating they have a thriving theatre company in the area. They are a not for profit. Their past productions were at the Congregational Church in Fox Mill. **They are interested in having theatre productions at the Gray Willows barn.** They could do productions at Corron farm too. J. Kubar stated we have replaced the roof and windows at the Gray Willows barn but we next need to satisfy the requirements of the Americans with Disabilities Act. **Dennis Biermann continued they have their own stage and theatre equipment, and volunteers to help. They do a lot of work with aspergers kids. The Gray Willows environment is perfect for community theatre. They have done Phantom of the Opera. V. Vandiver suggested they get together with the Corron Farm Preservation Society. You would get lots of girls trying out for the Laura Ingalls part.** J. Kubar stated we have a committee discussing Gray Willows. Jan Sparks stated we met informally last night. We want to reestablish the Gray Willows master planning committee. We want members from Winchester Way and others that live around the property. Jim Sparks stated Rob Linke and Jack Shouba gave their power point presentations last night. We want a diverse group of people. Joe Miller, the new trustee, volunteered to serve on the Gray Willows committee.

8. Old Business – Presentation and Discussion for Action:

a. Discuss and Act Upon Wasco American Legion Baseball Future Plan for Anderson Park and LaFox Fields: Chris Bell spoke on behalf of Wasco American Legion Baseball stating last time they asked to move two batting cages and to put netting up between two fields. They need Board approval for that. Also they want to pave the parking lot at LaFox Fields. They have about 2000 kids. The cost would be between 100K and 150K to pave the parking lot. It would be a big undertaking. They are asking the Board for two things. First, approval for moving the two batting cages, and placing netting between two fields. Second, forgiving fees for the fields, about \$1,200 per field to help funding the paving of the parking lots. They have approached the Forest Preserve. L. McKay stated the property was originally owned by Wasco Sanitary District (WSD). The five acres in front was from WSD. The back was Forest Preserve. Jim Wegman stated putting asphalt on top makes the surface impervious. J. Kubar stated moving batting cages and installing netting is OK. Installing asphalt is OK as long as it does not impact the Forest Preserve. Forgiving fees is not OK. V. Vandiver moved the Board approve moving two batting cages, putting netting between two fields, and paving the WSD portion of LaFox Fields's parking lot, at no cost to Campton Township. J. Miller seconded the motion. In a voice vote Supervisor Kubar and Trustees Stutesman, Vandiver, Murphy, and Miller voted aye. The motion passed.

b. Review and Act Upon Cyclocross Event at Anderson Park: Peter Kelley of Chicago Cyclocross stated we have been doing this in Campton Township for 10 years. It's an insured event. An Individual Release and Hold-Harmless Agreement is attached to our proposal. It is proposed to hold the event on November 2, 2014, with course set-up occurring on November 1st. T. Stutesman moved the Board approve the Campton Township Property Use and Event agreement for the 2014 Chicago CycloCross Event at Anderson Park on November 1st and 2nd. E. Murphy seconded the motion. In a voice vote Supervisor Kubar and Trustees Stutesman, Vandiver, Murphy, and Miller voted aye. The motion passed.

c. Discuss and Act Upon Scout Troop 13 Punkin-Chunkin Event at Poynor Park: T. Stutesman moved the Board table Agenda item 8. c. E. Murphy seconded the motion. In a voice vote Supervisor Kubar and Trustees Stutesman, Vandiver, Murphy, and Miller voted aye. The motion passed.

9. New Business Presentation and Discussion for Action: V. Vandiver moved the Board move agenda item 9. b. ahead of agenda item 9. a. J. Miller seconded the motion. In a voice vote Supervisor Kubar and Trustees Stutesman, Vandiver, Murphy, and Miller voted aye. The motion passed.

b. Review and Act Upon Eagle Scout Project at Anderson Park proposed by Stephen Richmann: Eagle Scout candidate Steve Richmann stated his project is to plant a rain garden of native plants in a depression where rain water gathers. Then he will build and place benches and signage to enable the residents to enjoy the area. His responsibility will be to lead and carry the project to completion in 4 months from the time of approval. His cost estimate is \$500.00. He will seek donations of plants and lumber to build the benches. He asks the Board for funds to finance the project. J. Kubar stated part of your task as manager is to find funds. If there is a shortfall we will look at financial backup. V. Vandiver stated ask each Trustee for a donation. Ask local businesses for donations of materials. J. Miller asked L. Mertz, Open Space Manager, if she has evaluated the appropriateness of this site for this project. Answer was, yes, the site is very appropriate. The roots of these plants go very deep. V. Vandiver moved the Board approve the Eagle Scout rain garden project of Steve Richmann including funds not to exceed \$150.00. E. Murphy seconded the motion. In a roll call vote Supervisor Kubar and Trustees Stutesman, Vandiver, Murphy, and Miller voted aye. The motion passed. Scout Stephen Richmann received the signature of approval from Supervisor Kubar.

a. Review and Act Upon Accepting the Township's Audited Financial Statements from Sikich for Fiscal Year Ending March 31, 2014; attending Fred Lantz, Sikich Partner-in Charge of Government Services: Fred Lantz, Sikich Partner stated "in our opinion, the basic financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of Campton Township, St. Charles, Illinois, as of March 31, 2014, and the respective changes in financial position for the year then ended in conformity with accounting principles generally accepted in the United States of America." T. Stutesman moved the Board accept the Independent Auditor's Report on the Township's Audited Financial Statements from Sikich for Fiscal Year ending March 31, 2014. E. Murphy seconded the motion. In a roll call vote Supervisor Kubar and Trustees Stutesman, Vandiver, Murphy, and Miller voted aye. The motion passed.

C. Review and Act Upon Event at Corron Farm on September 26, 2014 by Rhonda Acitelli: Rhonda Acitelli presented on behalf of Heritage Crystal Clean requesting permission to host a picnic for their company's employees at Corron Farm on Friday September 26th, 2014, from 5:30 p.m. to 8:30 p.m. Heritage Crystal Clean will provide its own liability insurance, and Individual Release and Hold Harmless Agreements. No alcoholic beverages will be allowed or consumed on site. Food vendors contracted by Heritage Crystal Clean will be responsible for obtaining any required Special Use Permits. Heritage Crystal Clean will reimburse Campton Township \$100.00 for each additional porta potty required for the event. T. Stutesman moved the Board approve the Campton Township Property Use and Event Agreement with Heritage Crystal Clean for a picnic at Corron Farm on Friday, September 26, 2014 from 5:30 p.m. to 8:30 p.m. V. Vandiver seconded the motion. In a voice vote Supervisor Kubar and Trustees Stutesman, Vandiver, Murphy, and Miller voted aye. The motion passed.

d. Review and Act Upon T.O.I. Excellence Award Application: T. Stutesman moved the Board remove agenda item 9. d. from the agenda. J. Miller seconded the motion. In a voice vote Supervisor Kubar and Trustees Stutesman, Vandiver, Murphy, and Miller voted aye. The motion passed.

10. Claims and Demands Authorized for Payment:

a. Town Fund - \$7,748.95: V. Vandiver moved the Board approve the claims and demands in the amount of \$7,748.95 on the Town Fund. T. Stutesman seconded the motion. In a roll call vote Supervisor Kubar and Trustees Stutesman, Vandiver, Murphy, and Miller voted aye. The motion passed.

b. Capital Improvement Fund - \$4,520.83: T. Stutesman moved the Board approve the claims and demands in the amount of \$4,520.83 on the Capital Improvement Fund. V. Vandiver seconded the motion. In a roll call vote Supervisor Kubar and Trustees Stutesman, Vandiver, Murphy, and Miller voted aye. The motion passed.

c. Open Space Fund - \$62,465.03: T. Stutesman moved the Board approve the claims and demands in the amount of \$62,465.03 on the Open Space Fund. J. Miller seconded the motion. In a roll call vote Supervisor Kubar and Trustees Stutesman, Vandiver, Murphy, and Miller voted aye. The motion passed.

d. Road & Bridge Fund - \$97,303.80: E. Murphy moved the Board approve the claims and demands in the amount of \$97,303.80 on the Road & Bridge Fund. T. Stutesman seconded the motion. In a roll call vote Supervisor Kubar and Trustees Stutesman, Vandiver, Murphy, and Miller voted aye. The motion passed.

11. Executive Session – Land Acquisition; Personnel: T. Stutesman moved the Board go into Executive Session to discuss land acquisition and personnel, and include Open Space Program Manager Mertz, Operations Manager Serewicz, and Finance Director McKay. V. Vandiver seconded the motion. In a voice vote Supervisor Kubar and Trustees Stutesman, Vandiver, Murphy, and Miller voted aye. The motion passed and Executive Session began at 9:48 p.m.

12. New Business Cont. – Supervisor Kubar reconvened the regular session at 10:45 p.m.

e. Review and Act Upon Land Acquisition; Personnel: E. Murphy moved the Board table land acquisition and personnel. J. Miller seconded the motion. In a voice vote Supervisor Kubar and Trustees Stutesman, Vandiver, Murphy, and Miller voted aye. The motion passed.

13. Adjournment: J. Kubar moved the Board adjourn the meeting. V. Vandiver seconded the motion. In a voice vote Supervisor Kubar and Trustees Stutesman, Vandiver, Murphy, and Miller voted aye. The motion passed and the meeting adjourned at 10:50 p.m.

Respectfully Submitted,

Richard Johansen

Clerk