

1. 2. 3. The June 14, 2016 Board meeting was called to order by Supervisor Kupar at 7:34 p.m. at the Community Center. The Pledge of Allegiance was recited. Clerk Johansen called the roll with Supervisor Kupar and Trustees Stutesman, Vandiver, Murphy, and Miller present.

4. New Business – Presentation and Discussion for Action:

a. Review and Act Upon Eagle Scout Project at Anderson Park Presented by J.T. Curcio, Troop 13: Scout J.T. Curcio proposed an Eagle Scout project to rebuild the fitness trail at Anderson Park by rebuilding and replacing the old fitness stations that have fallen into disrepair. A fitness trail is a running trail with obstacles that work parts of the body in addition to the legs. He proposes to rebuild and replace old fitness stations and to add three new ones. He will rebuild the pull-up bars, the sit-up/push-up bench and the parallel bars. He will add ropes, jumping boxes, and a tire flip. The new stations will be made out of wood and treks material because they are considered playground equipment meaning there cannot be any exposed wood. The stations will be framed out and built with pressure treated wood then covered with Trex decking material and painted a light brown color. All stations will be fastened to a concrete footing that will be put into the ground. The estimated cost is between \$1,806.53 and \$2,656.03 but he will contact Home Depot and local gyms to see if they are willing to donate materials. Himself, as project coordinator, and at least ten volunteers will be needed. He estimates a total of 168 hours will be needed to complete the project. The anticipated time line is proposal April – June; sponsorships June – July; off-site prep July – August; cement foundations August 1 - August 15; station placement August 16 – September 16; post project September 17 – October 16. The audience applauded his presentation and Supervisor Kupar signed the Board's approval.

5. Reports:

Highway Commissioner – Sam Gallucci: Commissioner Gallucci stated Old La Fox Road and Grand Monde have been repaved. Bridle Creek, South Bridle Creek and part of Trotter Lane are next. Brush pick-up has been completed on the north and south sides of Route 64 throughout Campton Township, and the Village of Campton Hills in Campton and Plato Townships. Ditch work and landscaping with soil and seed was completed on Hawkeye, Pathfinder, and Hemlock Drives, and Shady Oaks Court. Swales were dug out to remove water from Crescent Lane, an area was dugout for water run off on Brookhaven Lane, and a large rock was removed from the ditch on Shady Oaks Drive. Tree trimming was completed on Bridle Creek, Prairie Valley, Grand Monde, Palomino Drive, Beith and Town Hall Roads, and Fair Oaks Subdivisions. A cross culvert was replaced on South Bridle Creek and Hemlock Drives. Asphalt repair was done on Winchester Way, the entrance of Palomino Drive, Hawkeye Drive, and the back lot of the Highway District. All grates and storm drains were cleaned of debris throughout Campton Township and the Village of Campton Hills; all roadway ditches were mowed and weed trimming completed around street signs, intersections, guardrails and large culverts throughout the Township and Village; all intersections were swept in the Township and Village; roadways were assessed for drainage problems and potholes; potholes were repaired with cold patch throughout the Township and Village; all stop signs in the Township and Village were checked on a weekly basis and damaged or missing ones replaced; and the issuance of culvert permits was checked throughout the Township and Village. Ongoing maintenance of Township vehicles and equipment was performed in house by Highway District staff.

Assessor – Alan D. Rottmann: Assessor Rottmann stated we are done with reviewing the 2016 assessments. We made all adjustments and turned in the books to the County. We are continuing to

meet with taxpayers regarding assessments, and we will continue to meet until the end of September or October depending on when the County cuts us off.

Solid Waste District – President Jack Berry: None.

Financial Report – Louise McKay: Finance Director McKay stated:

- the Sikich audit team completed their field work at our office. Their draft financial statements were e-mailed to us on May 27th. The monthly budgets were created in Abila for the Revenue and Expenditure Report. The proofed audit report and the MD&A (Management Discussion and Analysis) are due to the auditors on June 17th.
- The GO Bond 2010B Build America Bond rebate of \$22,931.86 was received on May 25th and is reflected in Open Space Revenue.
- During May, the PMA Maintenance account received coupon interest of \$5,312.50. In the PMA 2002A account, \$2,162.50 coupon interest was received on the 11-23-20 FHLM (Federal Home Loan Mortgage) note. This note was called at the same time generating additional interest revenue of \$1,616.70 due to its discounted purchase price. We are currently reviewing investment options with PMA and the funds will be reinvested soon.
- All Town Fund departments (Administration, Assessor, and Parks) are within budget. The timing of the Road Fund and Open Space Fund expenditures are not matching the current budget period. We are not aware of any budget shortfalls except for Open Space office supplies due to the purchase of the mapping software in this fiscal year instead of last year. The Capital Improvements Fund has not had any expenditures this fiscal year.

Corron Farm Preservation Society Update – Tom Corron: Rhonda Acitelli spoke for the Society stating the fourth annual Picnic on the Farm fundraiser will take place Saturday, June 18th at Corron Farm from noon to 4:00 p.m. It will feature a pork luncheon with all the trimmings provided by the Lodge. An adult ticket is \$20.00. There will be entertainment by Elvis impersonator Rick “Elvis” Saucedo, a vintage car display, a hula hoop contest, live and silent auctions, a 50/50 cash raffle, tractor pulled wagon rides, children’s corner activities, face painting, and an appearance by “Ozzie” the Cougar. For tickets call Rhonda at 224-629-0369.

Village of Campton Hills – President Harry Blecker: Absent.

Operations Manager - Tom Serewicz: Operations Manager Serewicz stated:

- **At Anderson Park** there was mowing and weed whacking, the ballfields were swept, turf holes filled, mulching was finished, and a “Thank – You for visiting Campton Township” sign was placed.
- **At Burlington Park** mowing, weed whacking, and herbiciding was done.
- **At the Community Center** mowing, weed whacking, and broadleaf control was done.
- **At Corron Farm** mowing and weed whacking of the property and trails was done, hedges were pruned, a garden was planned and built including signage, a dedicated tree was planted, and volunteers completed tasks including tree planting, re-chipping a trail, and sweeping the barn.
- **At Gray Willows** mowing and weed whacking was done, trees were pruned and a new trail fertilized and mowed, and a to-do list made for the caretakers house.
- **At the Headwaters Conservation Area** mowing and weed whacking was done, trails were mowed and herbicided, the grass in the prairie was mowed for V3, and a “Thank You for Visiting Campton Township” sign was added.
- **At the Harley Woods: Torchy Property** mowing and weed whacking was done.
- **At Poynor Park** trees were mulched, fences herbicided, mowing and weed whacking was done, a ballfield base stanchion was repaired, trails were mowed, prairie and parkland were herbicided, and shingles were replaced on the shelter.
- **At Townhall** mowing and weed whacking was done, and an inspection done by the Fire Department.
- **In General:** the picnic on Corron Farm was set up for the Corron Farm Preservation Society; Community Center baseball and Anderson Park softball tournaments were held; we went to Trillium Dell about prints for the restoration of the Corron Farm barn; we established a new fire break trail at the Headwaters; we met a sales rep about ballfield grass seed, prairie seed, and broadleaf control; we built a herbicide plank for the ponds; a vehicle ran over signs at Poynor Park; and a TOIRMA (Township Officials of Illinois Risk Management Association) representative

walked Gray Willows and Corron Farm to add the main house, the caretakers house, and two silos to the TOI (Township Officials of Illinois) insurance list.

Trustee Stutesman stated many cars are parking on Brown Road during baseball games creating a hazardous situation. The parking lot had plenty of room so there was no need to park on the road. Operations Manager Serewicz said the Village of Campton Hills has to pass a no parking Ordinance and then No Parking signs can be posted on Brown Road.

Natural Resources Monthly Report – Josh Nelson, Ecological Restoration Technician: Ecological Restoration Technician Nelson stated projects completed and ongoing are:

- a new native plant garden was built at Corron Farm to replace the old one. The new garden consists of raised boxes that will highlight 25 different plant species.
- He met with sales representatives to discuss seed options to enhance managed areas of prairies.
- A woodchip trail was moved to prevent damage to plants.
- He assisted operations staff with turf maintenance including mowing and herbiciding.
- They began control of Canada thistle, yellow sweet clover, and red clover.
- He met with a scout regarding a potential Eagle Scout project at Poynor Park.
- They cut a trail at the Headwaters Conservation Area to connect trails and create a loop.
- They assisted Operations staff with brush clearing around the Gray Willows main house.
- Lauren Klaras has started as our summer Natural Resources Technician and is doing excellent.
- Josh Nelson, Mike Nelson, Paul Nelson, and Jen Milakovic donated a combined total of 85 hours work on the caretaker's house. This saved a total of \$1,960.95 in labor cost.
- We held a volunteer workday with the EPIC Academy at Corron Farm. Approximately 100 students came out to volunteer. Projects included: cleaning the dairy barn and Hired Man's House, tree planting, and wood chipping the woods trail. We also partnered with the Kane County Forest Preserve and sent 30 students across the road to cut Callery Pear. The event was a huge success, a lot of work was completed, and the students had a great time on the farm working and learning. **Trustee Miller stated let's prepare Certificates of Appreciation for the volunteers.**

Projects upcoming are:

- Summer weed control including sweet clover, Canada thistle, ragweed, and volunteer trees sprouting in prairies.
- Completion of a Weed Management Plan for natural areas including mapping of known weeds and areas to be controlled.
- Wildlife monitoring with emphasis on turtles at Gray Willows.

***Educational Opportunities at Campton Properties – Trustee Vandiver:* Trustee Vandiver stated we will have a "Dog Days of Summer" event for dog lovers at Gray Willows on Saturday August 15th from 10:00 a.m. to 1:00 p.m. We will have middle and high school students playing music at the event. Families are invited to bring picnic baskets. Every car gets a doggy gift such as a dog toy, or dog treats, and a map of the area. Parking will be at the barn. We have 15 sponsors. They will sign a Certificate of Insurance. This is a three hour event if you love dogs, including "puppy palouza". There will be a photographer available to do a family picture with your dogs. We are finishing up marketing materials including posters to place at Dairy Queen, and Luau Coffee, etc.**

Gray Willows Planning Committee – Trustee Miller: Nothing New.

Supervisor Report – John Kupa: Supervisor Kupa stated:

- Regarding the Doppler radar site we have the final Conservation Easement Agreement from WLS that states the Township has access to the site, that they will sign for grants with us, and they will approve access to the property for us to restore it. It requires we keep the property free from mechanics liens meaning we can't hire V3 to work on it, for example. We will have the easement in perpetuity. The signing ceremony will be in downtown Chicago.
- He met with Erica of Kane County regarding the restoration of the historic Whitney School House. The Skyline Council of Landmarks in Illinois says the building is eligible for national landmark status. Since the building has to be moved from its current site they discussed Gray Willows or Corron Farm as the future home of the school house. It's likely to be moved to Gray Willows since that site is closer and the costs of moving it will be less there.
- John thanked the Board for the flowers and good wishes regarding the funeral of his mother.

6. Approval of Minutes:

a. Board Meeting May 12, 2016: J. Miller moved the Board approve the minutes of the meeting of May 12, 2016. E. Murphy seconded the motion. In a voice vote Supervisor Kubar and Trustees Stutesman, Vandiver, Murphy, and Miller voted aye. The motion passed. E. Murphy stated regarding item 8. g. the “Lease of ~2 Acres Adjacent to Burlington Property to Support Agronomic Studies”, she will work with staff to prepare a lease template to bring to the Board for approval at the next meeting.

7. Citizens Comments: None.

8. Old Business – Presentation and Discussion for Action:

a. Discuss and Act Upon Website Improvements: Mark Rake, the Campton Township computer expert, gave a presentation on redoing the Township web site. E. Murphy stated let’s develop a RFP (Request for Proposals) and take the lowest bid that meets our criteria, not just the lowest bid. T. Stutesman stated let’s find a couple of shops that do this. J. Kubar stated let’s identify 2 or 3 firms and bring them in. See their concepts. This will take a while. Let’s have Trustee Stutesman lead the charge on this. T. Stutesman stated I’m o.k. with this. Let’s Mark and I sit down and look at this by July 1st and prepare something for the next Board meeting. J. Miller moved the Board table this agenda item. E. Murphy seconded the motion. In a voice vote Supervisor Kubar and Trustees Stutesman, Vandiver, Murphy, and Miller voted aye. The motion passed.

b. Review and Act Upon Wedding Event at Corron Farm May 2017: Dave Corron presented stating his friend from Florida wants to have alcohol at his wedding at Corron Farm. His insurance person spoke with Campton Township’s insurance person and both say it’s covered, but they need permission from Campton Township. Finance Director McKay stated Campton Township Property Use Ordinance Section 4 prohibits alcohol on Corron Farm. J. Kubar asked do we need approval from the Village? Barb Wojnicki said I think yes, because the Village has a Liquor Commissioner. J. Kubar said let’s isolate the wedding in a private area away from the public and get approval of the Village. Al Rottmann stated we should change the Ordinance to say we will allow private parties to serve alcohol with insurance. T. Stutesman said we should table this and have Joe create verbiage that changes the Ordinance. J. Kubar said the direction is to have the Township attorney write the verbiage. Get the language of the St. Charles Park District that allows alcohol on Park District property and have our lawyer create language allowing alcohol on Corron Farm for private parties. J. Miller moved the Board table agenda item 8. b. E. Murphy seconded the motion. In a voice vote Supervisor Kubar and Trustees Stutesman, Vandiver, Murphy, and Miller voted aye. The motion passed.

c. Review and Act Upon Court Repairs for Anderson Park: J. Kubar stated the direction is to get a quote for 1 volley ball court and 2 volley ball courts. E. Murphy moved the Board table agenda item 8. c. J. Miller seconded the motion. In a voice vote Supervisor Kubar and Trustees Stutesman, Vandiver, Murphy, and Miller voted aye. The motion passed.

d. Review and Act Upon Seeking Grant Opportunities for a Greenhouse at Gray Willows: J. Miller stated he is willing to go out and seek grant opportunities if the Board has an interest in pursuing this project. V. Vandiver stated we need a master plan for Gray Willows before we decide on a greenhouse. E. Murphy stated the ongoing costs are too much. J. Miller moved the Board remove agenda item 8. d. from the agenda. T. Stutesman seconded the motion. In a voice vote Supervisor Kubar and Trustees Stutesman, Vandiver, Murphy, and Miller voted aye. The motion passed.

9. New Business – Presentation and Discussion for Action Continued:

b. Review and Act Upon Campton Township Establishing of Prevailing Wage 2016 Ordinance 16-2T: T. Stutesman moved the Board approve the Campton Township Prevailing Wage 2016 Ordinance NO. 16-2T. V. Vandiver seconded the motion. In a roll call vote Supervisor Kubar and Trustees Stutesman, Vandiver, Murphy, and Miller voted aye. The Ordinance passed.

c. Review and Act Upon Campton Township Road District Establishing of Prevailing Wage 2016 Ordinance 16-2R: T. Stutesman moved the Board approve the Campton Township Road and Bridge District Prevailing Wage 2016 Ordinance NO. 16-2R. V. Vandiver seconded the motion. In a roll call vote Supervisor Kubar and Trustees Stutesman, Vandiver, Murphy, and Miller voted aye. The Ordinance passed.

10. Claims and Demands Authorized for Payment:

a. Town Fund \$10,849.00: J. Miller moved the Board approve the claims and demands on the Town Fund in the amount of \$10,849.00. V. Vandiver seconded the motion. In a roll call vote Supervisor Kubar and Trustees Stutesman, Vandiver, Murphy, and Miller voted aye. The motion passed.

b. Capital Improvement Fund \$ -0-

c. Open Space Fund \$16,115.78: E. Murphy moved the Board approve the claims and demands on the Open Space Fund in the amount of \$16,115.78. V. Vandiver seconded the motion. In a roll call vote Supervisor Kubar and Trustees Stutesman, Vandiver, Murphy, and Miller voted aye. The motion passed.

d. Road & Bridge Fund \$28,430.68: V. Vandiver moved the Board approve the claims and demands on the Road and Bridge Fund in the amount of \$28,430.68. J. Miller seconded the motion. In a roll call vote Supervisor Kubar and Trustees Stutesman, Vandiver, Murphy, and Miller voted aye. The motion passed.

11. Executive Session – Personnel, Land Acquisition: J. Miller moved the Board go into Executive Session for the purpose of discussing personnel. E. Murphy seconded the motion. In a voice vote Supervisor Kubar and Trustees Stutesman, Vandiver, Murphy, and Miller voted aye and Executive Session began at 10:05 p.m.

12. Adjournment: Supervisor Kubar reconvened the regular session at 10:25 p.m. J. Miller moved the Board adjourn the meeting. V. Vandiver seconded the motion. In a voice vote Supervisor Kubar and Trustees Stutesman, Vandiver, Murphy, and Miller voted aye. The motion passed and the meeting adjourned at 10:25 p.m.

Respectfully Submitted,

Richard Johansen

Clerk